

OFSTED Reg. No. EY273915

The Dolls House and

Nursery (for 0-2's)
4-6 New Walk Leicester
LE1 6TF

thedhnursery.com
0116 2236357

OFSTED Reg. No. EY375589

The Cottages

Pre-school (for 2-5's)
54 King Street Leicester
LE1 6RL



'A learning experience never forgotten'

Membership Fees

Membership Fees from 1st June 2022

Full day	£60.00	
Half Day	£50.00	Daily prices for 0-2 yrs and
Full Time Day	£59.00	additional days
Full Time Week paid weekly	£295.00	

Monthly Fees

3-5yrs

	<i>Standard</i>	<i>Funded 15</i>	<i>Funded 30</i>
2 days per week	£520.00	£330.00	----
3 days per week	£780.00	£590.00	£398 Gold
4 days per week	£1040.00	£850.00	£658 Gold
5 days per week	£1278.00	£1088.00	£898 Gold

It Is A Condition Of Membership That
The Payments Of All Monthly Fees Must Be By
Automatic Standing-Order On 1st Of Each Month

Returnable deposit of £150.00 payable to reserve a membership place with non-returnable registration fee of £100.00 (Deposit not returned if membership is less than 3 months)

Account Name: The D H Nursery Ltd. (Bank of Scotland)
S/C: 12-08-81 Account No: 06008444

Our Aims and Objectives

At The Dolls House Nursery and The Cottages Pre-school, we realise the importance of working in partnership with parents, and celebrate independence and individuality of each child. We have a very 'open' policy towards parents who can call in to see their children at any time; especially at the baby stage. Parents, as well as children, join our nursery as members and are respected and valued, kept informed by periodic news-letters, consulted and involved with an open day twice a year. Whilst developing confidence and self-awareness in a safe, friendly atmosphere, your child will be encouraged to share and participate in group activities, making decisions and choices in a self-initiated learning situation. All seven areas of learning are covered from birth to school age according to OFSTED approved 'Early Years Foundation Stage' curriculum. A safe and stimulating environment is provided in which all children, including those with special educational needs, are supported to reach their full potential. We have a designated member of staff to be the Special Educational Needs Co-ordinator (SENCO). We are proud of our mature staff team (some with children of their own) many who have been with us since our 2003 opening and now hold senior positions. Due to our policy of continued training, all are highly qualified.

Whilst maximising enthusiasm and knowledge through interaction and play, your child's individual needs, learning and development will be given careful attention.

***The Dolls House* nursery, incorporating *The Little House* is OFSTED registered and caters for children aged 0 – 2 yrs.**

The unique Victorian houses on Leicester's tree-lined New Walk have been homes to families for over 120 years. The houses, which truly deserve to be 'lived in', continue to provide a warm, homely atmosphere for our babies and toddlers. Benefiting from a quiet traffic-free location, both offer large South-facing windows and a large kitchen with walk-in food store and, of course, spacious homely rooms. The Dolls House and The Little House are linked by a new atrium play room leading to our garden. All buildings comply with the very latest requirements of the Children's Act 1991, the Environmental Health Dept. and Leicestershire Fire Dept. The nursery is situated at the bottom (town end) of New Walk, conveniently placed to serve both our local community and professional parents working in the City.

***The Cottages* pre-school caters for children from age 3 – 5 with 'members-only' school holiday cover provided to age 8.**

Our 'state of the art' pre-school is uniquely housed in a row of seven cottages with a large open covered atrium space. Restored and finished to the highest standard, the cottages with listed building status provide individual inter-connected rooms for the seven areas of foundation-Stage learning with additional dedicated rooms for sand

and water play, arts and crafts, construction and role play. A library and IT computer suite have also been created to broaden your child's pre-school learning experience.

The large indoor/outdoor atrium play area benefits from good natural light but is heated and well lit for winter play around the clock. This 'family area' also houses the children's restaurant and soft-play 'grass' area. A visit is highly recommended to view our innovative and unique pre-school; truly 'a learning experience never forgotten'.

The combined nursery and pre-school are family owned and run by Nigel and Chris Dakin and senior manager Farhana Usman.

Our Day at The Dolls House and The Cottages

Babies from 0 – 14 months, are cared for on two levels, with quiet and warm sleep room. Foundation-stage activities ensure that your little one's learning needs are well catered for. Our 'Toddlers' from 12 to 24 months have five large play-rooms and garden with stimulating activities for learning through play. The 2 year olds will move on, in small groups to The Dolls House nursery next door to continue their learning.

A daily group walk or themed visit is a very important part of our day. We visit the museum, the library, the shops and market, and can play safely on the grass in our own New Walk conservation area. We can observe wildlife and collect leaves and pine cones from the many trees around us. We like to play and learn in our outdoor play area. Please see separate sheet for a list of activities.

Learning Based Framework

We aim to provide for all children a broad and balanced daily experience with an enjoyable and varied routine. The framework is based on the OFSTED approved 'Early Years Foundation Stage Framework' incorporating the 'seven areas of learning:' Personal, Social and Emotional Development, Communication and Language, Physical development, Literacy, Mathematics, Understanding the World and Expressive Arts and Design. Our babies experience this varied curriculum through carefully adapted and modified activities suited to each individual child's age and ability.

Our Staff Team

Your child will be allocated a 'Key Person' within a small team with whom they will develop a closer relationship. This enables the child to gain confidence quickly, continuing to enjoy the security of knowing that a familiar friendly face will always be there throughout the day. Many of our staff have children of their own; a reassuring factor that really makes a difference to the quality of our care.

Each one of our staff team hold First Aid Certificates, Basic Food and Hygiene Certificates and Child Protection Qualifications. All of our full-time staff team are Fully Qualified Nursery Officers holding a minimum of N.N.E.B, BTEC or NVQ level 2 in Childcare; most are level 3. Our Nursery Assistants train to NVQ2, and are fully supervised. The Dolls House has an ongoing policy of 'investment in training' to achieve increasing qualification levels among our officers and staff. Our aim is to qualify and nurture staff, keeping staff changes to a minimum, resulting in a more mature staff team.

Our Food

Our meals are freshly prepared daily by our own chef using locally sourced fresh vegetables and good natural produce. Fresh fruit, bought locally, for our morning fruit breaks and teas, is carefully selected. Our menu is prepared 'in house' to the highest standards of childhood nutrition.

Open House

7.45 am to 6.00 pm

Morning Sessions end, and afternoon sessions begin at 1.00 pm.

Holidays

The nursery is open all year round; we close only for one week at Christmas. The nursery also closes for statutory bank holidays including Good Friday and Christmas Eve.

Personal Needs

Babies - The Dolls House has a policy of encouraging natural feeding. Arrangements for breast, natural or bottle feeding your child should be discussed with the manager of the Baby room. Parents of babies must provide milk feeds, teething rings or dummies etc. where required.

Toddlers - Your child will need indoor and outdoor shoes, a coat and a spare set of clothes. A named peg is provided for your child and your buggy can be stored while your child attends.

Here at The D H Nursery, we are all inclusive and provide nappies, wipes, sun cream, paracetamol and anti histamine for your children.

No liability will be accepted for damage to, or loss of, any personal property including clothing, shoes and buggies etc. whilst on Nursery premises.

Access and Security

It is to our great advantage that New Walk is traffic-free and King Street semi-pedestrianised. Parking is available on King Street and Wellington Street. For security reasons, there is only one inward entrance to The Dolls House. This is locked and monitored 24 hours a day. The entrance door is operated by staff after identity has been established. Your child is then 'signed in' by their Key-Person. At any time of day, access is gained in exactly the same way. A secure key-fob entry system is employed at The Cottages pre-school for the use of staff only.

Safety

There are three main fire exits to both our nursery and preschool. Babies enjoy the safety of ground-floor and first floor accommodation. Fire drill is practiced routinely by the staff, and both The Dolls House nursery and The Cottages Pre-school is protected by a state-of-the-art fire detection system, monitored and maintained routinely.

Our Fees

Please see the fee's table enclosed in this pack.

Remember to ask your tax office about Working Family Tax Credit which can contribute towards the cost of child-care and HMRC tax-free child-care

Financial Membership Agreement

A membership place will be reserved with a refundable deposit of £150 accompanied by a non-refundable registration fee of £100 and completed application form. The deposit is returned on leaving unless your child fails to complete 3 months membership. A waiting list for places at the nursery and pre-school is occasionally necessary, but without a deposit, the place cannot be guaranteed. Places are subject to availability. One week's fees as a minimum plus deposit and registration fee are required to start membership.

Fees must be paid monthly in advance by standing order on the 1st of each month or weekly on Thursday in advance by special arrangement. If your child is absent from the nursery for any reason, full fees must be paid as a retainer; this includes holidays, vacations and illness. If you expect to be absent for more than one calendar month please speak with Nigel Dakin (Managing Director) to make special financial arrangements in order to retain the membership place. As a member, there is no reduction for any days that your child is absent and membership does not allow the swapping of weekly attended days. Membership fees are paid 52 weeks of the year even if you have an arrangement to pay fees weekly. Bank holiday days and Christmas break days are charged as attended days.

The D.H. Nursery Ltd accepts childcare vouchers and HMRC tax-free schemes.

To leave the nursery and cease membership, one month's notice is required or one month's fee in lieu of notice if leaving is urgent. There are no exceptions to this rule which applies to all members. Please speak with a manager if you do not understand any part of the above policy regarding financial membership.

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Application Form

Parents Full Name/s		Date	
1.			
2.			
Childs Full Name	Gender		D.O.B.
	Male	Female	
Address		Ethnicity	
		Home Tel No.	
		Mob No.	
Email Address			
Which Full Days Attending			
Which half-days Attending (1pm Change-over)			
Between What Hours	Start Date	Office Use Only	
		Deposit Paid*	Registration Fee
<p>*Deposit of £150.00 returned only if your child completes 3 months membership. Registration Fee of £100.00 non-returnable.</p> <p>Additional Relevant Information About Your Child (Including Allergies, Dietary Requirements and Medication.)</p>			
<p>Ind. 1 Ind. 2</p> <p><i>..Please phone for 2 free induction sessions. Thank you</i> <i>.....Account details for deposit and membership fee on Page 2.....</i></p>			